|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Work Order No.: |  | | | | | | | | Date: |  | | | |
| Building No.: |  | | | | Room No.: | |  | | Panel / Circuit: | |  | | |
| Equipment Description: | | |  | | | | | | Max. Exposed Voltage: | | |  | |
| No. people required to do job: | | | |  | | Name(s): | |  | | | | | |
| Description of job: | |  | | | | | | | | | | | |
| **FOR EACH ITEM BELOW, EITHER “YES” OR “NO” MUST BE CHECKED.**  **DO NOT LEAVE AN ITEM BLANK.** | | | | | | | | | | | | YES | NO |
| Can the equipment be de-energized to perform this work? | | | | | | | | | | | |  |  |
| Is a back feed of the circuit to be worked on possible? (Generator, UPS, etc.) | | | | | | | | | | | |  |  |
| Have plans or single line drawings been reviewed? | | | | | | | | | | | |  |  |
| Will lockout / tagout be required? | | | | | | | | | | | |  |  |
| Is temporary protective grounding required? | | | | | | | | | | | |  |  |
| Is contact voltage testing required? | | | | | | | | | | | |  |  |
| Is breaker racking required? | | | | | | | | | | | |  |  |
| Will barriers or barricades be required? | | | | | | | | | | | |  |  |
| Will traffic control and / or flaggers be required? | | | | | | | | | | | |  |  |
| Will a confined space permit be required? | | | | | | | | | | | |  |  |
| Will a hot work permit (sparks or open flames) be required? | | | | | | | | | | | |  |  |
| Will work involve entering an excavation or trench? | | | | | | | | | | | |  |  |
| Will pedestrian control be required? | | | | | | | | | | | |  |  |
| Will voltage rated gloves be required? | | | | | | | | | | | |  |  |
| If “yes” have gloves been tested within 6 months of being placed in service? | | | | | | | | | | | |  |  |
| Tools to be used: | | | | | | | | | | | | | |
| High voltage proximity detector | | | | | | | | | | | |  |  |
| Multi-meter | | | | | | | | | | | |  |  |
| Insulated hand tools | | | | | | | | | | | |  |  |
| Hotstick | | | | | | | | | | | |  |  |
| Other: | | | | | | | | | | | |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Arc Flash Hazard Category: *(check one)* | |  |  | |  |  |  | |  | Arc Flash Boundary (inches): | | |  |
| 0 | 1 | | 2 | 3 | 4 | | X |
| Shock Approach Boundaries (inches) | | | | | | | | | | | | | |
| Limited: |  | | | Restricted: | | | |  | | | Prohibited: |  | |
| Other Safety Related Items Covered in Job Tailgate Meeting: | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |